

**08/08 - 2008/09 PERFORMANCE INDICATORS:** The Performance Manager submitted a written report presenting the 2008/2009 Performance Indicators (PIs) from which the Commission was asked to make a selection of those which they wished to monitor throughout the year. Attached to the report was an appendix containing a list of all the PIs that were relevant to the Commission's Agenda and the Performance Manager had highlighted several that she recommended for monitoring. The six PIs highlighted in yellow were recommended for monitoring on a quarterly basis and the two in blue on an annual basis. A further ten were highlighted in grey and it was recommended that the Commission choose not to monitor these with reasons given in the notes section of the table.

The Performance Manager explained that the changes to the reporting mechanisms for scrutiny followed a request that the scrutiny commissions are able to decide which PIs they monitor.

Several Members of the Commission then suggested that further PIs also be monitored including the number of unfilled Council job vacancies. The Performance Manager explained that at present it was not possible to monitor this as a PI but that it could be in future due to system improvements. It was decided that the Performance Manager would speak with the Head of Human Resources regarding this issue.

In relation to the numerous other PIs that were suggested for monitoring it was felt that the number should be kept to a minimum in order that the performance reports could be more focussed. It was noted that CMT also monitor some of the targets relating to the Commission's agenda and as such it was felt that only those PIs that indicated a drop in performance should be reported to the Commission.

**RESOLVED (UNANIMOUSLY):**

That (1) the Performance Manager liaise with the Head of Human Resources about the possibility of monitoring the number of unfilled Council job vacancies; and

(2) only those PIs indicating a drop in performance of more than 10% should be reported to the Commission.

(6.10 pm - 6.23 pm)